

# SCHOOL ADVISORY COUNCIL (SAC)

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# BUDGET AND FUNDING REVENUES

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# SCHOOL BUDGET AND SAC

*Each SAC shall assist in the preparation of the school's annual budget and plan as required by Fla. Stat. §§ 1001.452(2) and 1008.385(1).*

*1001.452(2) SAC Duties: Each school advisory council shall assist in the preparation and evaluation of the school improvement plan required pursuant to s. 1001.42(18).*

*1008.385(1) Educational Planning (Accountability)*

The principal, pursuant to Fla. Stat. § 1001.54(2), must provide instructional leadership in the development, revision, and implementation of the School Improvement Plan

# TWO TYPES OF FUNDING REVENUES

## Florida Statute 24.121

*Allocation of revenues and expenditures of funds for public education*

## Florida Statute 1008.36

*Florida School Recognition Program*



# GENERAL SCHOOL ALLOCATION FUNDS

## FL STATUTE 24.121

A portion of such net revenues, as determined annually by the Legislature, shall be distributed to each school district and shall be made available to each public school in the district **for enhancing school performance through development and implementation of a school improvement plan** pursuant to s. [1001.42](#)(18).

A portion of these moneys, as **determined annually** in the General Appropriations Act, must be allocated to each school in an equal amount for each student enrolled.

# General Allocation Funds

FL Statute 24.121 and SB Policy 2.09



Formally funded projects may be determined to receive funds in a subsequent year.

However, the funds shall be:

- Appropriated for School Improvement purposes
- Used for a program or project to enhance school performance
- Used for a duration of one year
- Approved by SAC

# Spending General Allocation Funds

FL Statute 24.121 and SB Policy 2.09



## Must be:

- used for purposes for which the SAC voted, until the entire amount is expended
- delineated from other funding expenditures (roll-over to another year)

## May NOT be used:

- for capital improvements
- on any project(s) or program(s) with more than a one-year period

Principals or school district staff may NOT override the recommendations of the SAC.

# A GUIDING QUESTION WHEN DETERMINING HOW TO USE THE GENERAL SCHOOL ALLOCATION FUNDS

*“Is this expenditure a program or project that will enhance school performance through the development and implementation of the School Improvement Plan (SIP)?”*



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# FAQ ON SCHOOL IMPROVEMENT BUDGET

Question:

*“What type of funds are placed in the School Improvement Plan Budget?”*

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## Question:

*“What type of funds are placed in the School Improvement Plan Budget?”*

## FDOE Response:

*“All funds necessary to implement the strategies and action steps included in the plan. This may include general school allocation funds and funding sources outside the school budget such as Title I, grants, and fundraisers. With that being said, it is not meant to be a comprehensive school budget accounting for all money allocated to the school for the year.”*

# FLORIDA SCHOOL RECOGNITION FUNDS (A+ MONEY)

Performance incentive program for outstanding faculty and staff in highly productive schools

- Sustain high performance by **receiving a school grade of “A,”** making excellent progress; or
- **Demonstrate exemplary improvement** due to innovation and effort by improving at least one letter grade or by improving more than one letter grade and sustaining the improvement the following school year.
- **All public schools, including charter schools,** that receive a school grade pursuant to s. [1008.34](#) **are eligible** to participate in the program.

# PURPOSES FOR A+ MONEY

School recognition awards must be used for the following:

- Nonrecurring **bonuses** to the faculty and staff;
- Nonrecurring expenditures for **educational equipment or materials** to assist in maintaining and improving student performance; or
- **Temporary personnel** for the school to assist in maintaining and improving student performance

# DISTRIBUTION OF FUNDS (A+ MONEY)

As required by Fla. Stat. § 1008.36(4), school recognition funds "must be used for purposes listed in Fla. Stat. § 1008.36(5) as determined jointly by the school's staff and School Advisory Council." For purposes of this subsection, "school staff" means all personnel responsible for carrying out of an assigned task under an overall director or head at that school at the time of the decision (Attorney General Opinion 2012-25).

If a decision has not been reached by February 1, the award will be equally distributed in bonuses to classroom teachers who are currently teaching in the school.

The term "**classroom teachers**" is defined in Fla. Stat. § 1012.01(2)(a) as "staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education, including substitute teachers" **who are assigned to that school as of the deadline.**

# MAKING DECISIONS ON HOW TO SPEND A+ MONEY

Processes for making funding decisions should be outlined in the SAC Bylaws with considerations about how to:

- Determine options for spending the funds
- Reach consensus or voting options
- Breaking a deadlock

Decisions about the funding may include:

- Forming a School Recognition Fund Committee
- Developing a survey
- Using combinations of committee and survey

# FAQ FOR A+ MONEY

## School Question:

*“What is the process for the school and SAC to reach an agreement on how the A+ money should be spent?”*

## FDOE Response:

*“The legislature did not designate a process for a school to follow in order to have the staff and the SAC reach agreement about School Recognition money. **A good practice is to design a process and an agreement on how conflicts will be resolved before the school receives this award. Schools may outline this in their bylaws.**”*

# FAQ FOR A+ MONEY

## School Question:

*“What does non-recurring bonuses and expenditures mean?”*

## FDOE Response:

*“Non-recurring” means that it is a **one-time expense**, not a continual cost.*



# FLORIDA SCHOOL RECOGNITION FUNDS (A+ MONEY)

## School Question:

*“Can a vote lock in the distribution of funds for subsequent years?”*

## FDOE Response:

*“No, the agreement for how to use school recognition money is a yearly decision. Schools can agree to the same provisions from the prior year, but the current school staff and School Advisory Council have to approve.”*

# FAQ FOR A+ MONEY

## School Question:

*“My school originally voted to put aside money for teachers to use on supplies, but they did not use it all last year. Can we carry these funds forward to this year?”*

## FDOE Response:

*“Yes, but they have to be used for the original purpose: supplies for teachers. Because this is technically a categorical fund it does not have to be spent in the same year. However, it must be spent as it was agreed upon between the school staff and school advisory council.”*

SDPBC’s Budget Department suggests setting up separate accounts for each type of A+ distribution specially marked with corresponding year and type of allocation.

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# PEOPLE TO ASSIST YOU:

Call:

The School District of Palm Beach County

3300 Forest Hill Blvd., West Palm Beach, FL 33406

561- 434-8000

Ask for:

Office of School Improvement